



# Transportation Policy Analyst

## Position Description

The 1000 Friends of Wisconsin (1KF) Analyst will plan and manage the organization's transportation program, advocating for equitable transportation and sustainable land use decision-making in Milwaukee and throughout WI. This work aims to reduce carbon emissions, increase equitable access to public transportation, and improve active transportation infrastructure, with environmental justice at the forefront and outcomes of respecting & protecting our ecosystems.

### Primary Responsibilities:

- Work with statewide coalitions and engage with a diverse array of stakeholders on campaigns and projects to reduce carbon emissions from the transportation system.
- Advocate for policies that promote walking, biking, and transit projects in Milwaukee and statewide.
- Advocate for more equitable transportation infrastructure, especially opposing unnecessary highway/freeway projects in Milwaukee and statewide.
- Carry out in-house research and publish reports to advance smart transportation policy.
- Work with 1kF staff to promote campaigns/projects through social media, e-news, and other basic marketing.
- Serve as needed on committees and leadership teams statewide and regionally, aligned with our mission.
- Help identify foundations and granting organizations to bring in new revenue for the organization's transportation program.
- Develop and maintain relationships with key media contacts and appear on media channels to promote our work.
- Help develop legislative priorities and policies to reform Wisconsin's transportation system.
- Advise communities around the state on improving their transportation systems to be safer, more inclusive and cleaner.
- Attend conferences, summits, & events for professional development, networking, with opportunities to present.

### Required Qualifications:

- Bachelor's degree in urban planning, environmental studies, or a related field
- Some experience in transportation, land use, and/or sustainability-based advocacy
- Knowledge of statewide transportation policies and issues in Wisconsin
- Ability to work effectively in collaboration with diverse groups of people, demonstrating an awareness of social inequalities
- Strong written & verbal communication skills

- Good organizational skills and networking skills
- Demonstrate understanding of the mission of 1KF
- Living in or nearby Milwaukee, WI

**Preferred Qualifications:**

- Master's degree in urban planning, sustainability, or related field
- Marketing skills
- Grant writing experience
- Experience in working with or advocating against car-centric transportation project(s)
- Political experience

**Salary Range & Benefits:**

- \$56,000 - \$64,000 per year starting salary - based on experience and qualifications
- 13 paid holidays per year
- Paid annual leave accrues as follows: Years 1-3: two weeks annual leave/year; Years 4-6: three weeks annual leave/year; Years 7+: four weeks annual leave/year
- Paid sick leave accrued at the rate of 6 hours per month
- Participation in our established 401 (k) pension plan after six (6) months of employment, with 1KF matching up to 3.5% of an employee's personal contributions

**Work Conditions:**

Highly flexible working conditions and family friendly. Work full-time (35 hours per week) and remotely, Monday to Friday (and occasional evening and weekend work); ability to provide one's own transportation for attending in-person work locally. Rental car provided for statewide travel.

**How to Apply:**

If you are interested in being considered for this exciting opportunity and can demonstrate the required abilities and knowledge, please submit your resume and cover letter to:

Trevor Roark, Executive Director: [trevor@1kfriends.org](mailto:trevor@1kfriends.org)

Subject line: Transportation Policy Analyst

\*Please email any/all questions to Trevor Roark.

Applications will be reviewed as received with the goal of identifying an outstanding candidate by mid-June. The expected start date for the position is as soon as possible.

1000 Friends of Wisconsin is an Equal Opportunity Employer. We encourage candidates of all races, ethnicities, gender identities, and backgrounds to apply.

For 1000 Friends history and current programming please visit our websites:

[www.1kfriends.org](http://www.1kfriends.org)

[www.activewisconsin.org](http://www.activewisconsin.org)

[www.rethink794.com](http://www.rethink794.com)

[www.togetherforhomes.org](http://www.togetherforhomes.org)

June 2025