



Community Engagement Manager

Position Description

September 25, 2026

The 1000 Friends of Wisconsin (1KF) Community Engagement Manager will plan and manage housing programs and connect advocates in communities across Wisconsin. This work aims to increase housing affordability and options, reform land use practices, reduce carbon emissions, and improve active transportation and transit access. Just as with all 1KF work, environmental justice is at the forefront with outcomes of respecting and protecting our ecosystems.

Primary Responsibilities:

- Develop, adapt, and manage the Community Housing Academy (CHA), a civic education course that provides the fundamentals of housing, helping participants become more informed and more involved in solutions to housing problems.
- Plan and facilitate webinars, workshops, technical assistance, and other programs to educate the public about housing issues and their connections to other systems, such as transportation, public health, workforce, and climate.
- Establish and cultivate an alumni network for Housing Onward Wisconsin's pro-housing advocates across Wisconsin, planning regular meetings and curating valuable content and resources to sustain and encourage their ongoing advocacy efforts. Grow and coordinate Housing Onward Wisconsin, our statewide coalition of organizations and leaders supporting pro-housing policy (housing/zoning, building code, and tax levy limit reform), to organize campaigns for housing policy change.
- Meet with elected officials to further build a coalition (in a non-lobbying capacity).
- Serve as needed on committees and leadership teams statewide and regionally.
- Help identify foundations and grant opportunities to bring in new revenue for the organization's housing campaign and other programs.
- Attend conferences, summits, and events for professional development and networking, with opportunities to present.

Required Qualifications:

- Bachelor's degree in urban planning, history, social sciences, political science, international/global studies, public health, or related field. Equivalent professional experience in community organizing, community engagement, advocacy, or a related field will be considered in lieu of a bachelor's degree.
- Understanding of local planning issues related to housing, land use, zoning reform, and segregation.
- Experience facilitating meetings and giving presentations.
- Ability to travel statewide.
- Strong written and verbal communication skills.

- Demonstrate understanding of and commitment to the mission of 1KF
- Located in Wisconsin.

Preferred Qualifications:

- Experience advocating for change at the local, regional, or state level.
- Project or campaign management experience.

Appointment, Salary Range, & Benefits:

- 16-month appointment minimum with intent to renew.
- \$58,000 - \$64,000 per year starting salary (36-40 hours per week average) - based on experience and qualifications.
- 13 paid holidays per year.
- Paid annual leave accrues as follows: Years 1-3: two weeks annual leave/year; Years 4-6: three weeks annual leave/year; Years 7+: four weeks annual leave/year.
- Paid sick leave accrued at the rate of 6 hours per month.
- Participation in our established 401(k) defined contribution plan after six (6) months of employment, with 1KF matching up to 3.5% of the employee's personal contributions.

Work Conditions:

Highly flexible working conditions and family friendly. Work full-time (36-40 hours per week, salaried) and remotely, Monday to Friday (and occasional evening and weekend work); ability to provide one's own transportation for attending in-person work locally. Mileage reimbursement, rental car and/or train tickets provided for statewide travel.

How to Apply:

If you are interested in being considered for this exciting opportunity and can demonstrate the required abilities and knowledge, please submit your resume and cover letter to:

Trevor Roark, Executive Director: trevor@1kfriends.org

Subject line: "Community Engagement Manager"

**Please email any/all questions to Trevor Roark.*

Applications will be reviewed as received with the goal of identifying an outstanding candidate by late October. The expected start date for the position is as soon as possible.

1000 Friends of Wisconsin is a 501(c)3 non-profit and Equal Opportunity Employer. We encourage candidates of all races, ethnicities, gender identities, and backgrounds to apply.

For 1000 Friends history and current programming please visit our websites:

www.1kfriends.org www.rethink794.com www.betterstreetsmadison.com
www.activewisconsin.org www.togetherforhomes.org
www.madisonformoreneighbors.org www.housingonward.org